

June 09, 2020

Dear Valued Customer,

When the Governor issued the Executive Order on March 19th, none of us could have anticipated the inescapable challenges that COVID-19 would present to the industry. Because we take very seriously your safety the safety of our employees, we have been observing the directives put into place by the Executive Order to the most stringent guideline, unlike that of our competitors. As a result, the following changes significantly impacted the quality of our work:

- Only one person per company vehicle.
- If not driving a company vehicle, employees must report directly to the job site and receive mileage reimbursements from Harvest Landscape.

COVID-19 greatly impacted employee conditions, many employees are unable to burden the added cost to arrange for extra transportation. Most of all, many fear getting sick or are worried about risking the health of their families. While this time has been trying, we persevered! We worked tirelessly and over weekends to maintain our commitment to you. As Californians gradually move into Stage 2, we are excited to return to the "New Normal." Here are some of the State-mandated guidelines we are observing:

- Physical distancing, maintaining a 6ft distance from one another.
- Single cab vehicles may contain (2) persons. Windows are always to be rolled down.
- Double cab vehicles may contain (4) persons. Windows are always to be rolled down.
- Hygiene procedures are to be followed and masks must always be worn.

I want to thank you for your patience and support during this challenging time. Communication with you and your stakeholders remains an extremely important aspect of our ability to provide quality service.

Sincerely,

Steven Schinhofen, CEO

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